

Families, Children & Learning

Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2018/19 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %	2018/19 Savings Proposed £'000	Savings Achieved/Anticipated £'000	Savings At Risk £'000
0	Director of Families, Children & Learning	221	211	(10)	-4.5%	15	25	0
786	Health, SEN & Disability Services	37,752	38,325	573	1.5%	1,245	659	586
198	Education & Skills	7,334	7,497	163	2.2%	276	297	70
(1,104)	Children's Safeguarding & Care	40,051	38,561	(1,490)	-3.7%	2,722	3,775	72
(16)	Quality Assurance & Performance	1,461	1,435	(26)	-1.8%	50	55	0
(136)	Total Families, Children & Learning	86,819	86,029	(790)	-0.9%	4,308	4,811	728
(200)	Further Financial Recovery Measures	-	0	0	-	-	-	-
(336)	Residual Risk After Financial Recovery Measures	86,819	86,029	(790)	-0.9%	4,308	4,811	728

Explanation of Key Variances (Note: FTE/WTE = Full/Whole Time Equivalent)

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
Director of Families, Children & Learning		
(10)	Other	
Health, SEN & Disability Services		
221	Adults Learning Disabilities - Community Care	The number of clients continues to increase (increase of 17.90 WTE over budget) and complexity of clients is impacting on the ability to achieve savings and contain costs. At Month 9, £0.255m savings have been identified as unachievable and this is adding to the forecast overspend.
100	Adults Learning Disabilities - loss of continuing health care funding	The CCG is reviewing health needs of Adults LD clients and there is a loss of £0.100m of Continuing Health Care (CHC) funding in 2018/19 for a high cost client.
116	In-house Adults LD provision	The overspend relates to unachieved savings mainly as a result of tranche 2 of planned outsourcing not proceeding and delays with the Care Quality Commission in changing the registration of one of the residential services.

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Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
236	In-house Children's Learning Disability Provision	There is a significant budget pressure on Drove Road (£0.330m) being offset by small underspends in other areas of Children's in-house disability provision.
228	Children's Disability Agency Placements	Due to new high cost placements in 2018/19, both the number (increase of 0.4 FTE over budget) and unit cost of placements (increases of up to 30% above budget) are in excess of budget.
(130)	Medical requisites	Underspend being reported from Month 7 following legal advice to resolve a disputed debt with a Community Trust.
(150)	Staffing - underspend due to vacancies and turnover	There are a number of anticipated underspends due to vacancies across the branch including Special Educational Needs (SEN) team, and adults and children disability assessment and admin teams.
89	Direct payments	Reduction in Dedicated Schools Grant (DSG) element of funding and increase in the volume and unit cost of direct payments.
(137)	Other	This includes a number of underspends across the branch including contracted services for children with disabilities and preventive payments.
Education & Skills		
222	Home to School Transport	The overspend is due to additional hired transport and an increase in numbers and fuel costs.
120	Skills and Employment	Mainly due to underachievement of income targets in Able and Willing.
(174)	Early Years Youth, Family Support and Troubled Families	There is an underspend of £0.060m within the Troubled Families programme due to slippage on new initiatives and an underspend of £0.045m on the integrated team for families that is attributable to the delayed appointment of the primary school family coaches. In addition, there is also an underspend of £0.044m on youth related areas and an underspend of £0.025m on central early years management and administration.
(5)	Other	
Children's Safeguarding & Care		
440	Demand-Led - Residential Agency Placements	The projected number of residential placements (35.43 FTE) is broken down as 31.43 FTE social care residential placements (children's homes) and 4.00 FTE schools placements. The budget allowed for 30.20 FTE social care residential care placements and 5.30 FTE schools placements. The average unit cost of residential placements is higher than the budgeted level at £3,688.64 per week (£162.15 per week above budget). Despite the number of children placed being 0.07 FTE below the budgeted level, the high unit costs result in the overspend of £0.440m.
470	Demand-Led - Independent Foster Agency (IFA) Placements	The number of children placed in Independent Foster Agency placements has decreased in recent years. During 2017/18 there were 118.68 FTE (compared with 132.14 FTE for 2016/17). The current projected number of placements in 2018/19 is 99.27 FTE, a reduction of

Appendix 4 – Revenue Budget Performance

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
		16%. The budget for IFA placements included significant levels of savings and was set at 86.30 FTE. The numbers being higher than the budget by 12.97 FTE results in a projected overspend of £0.470m.
(443)	Demand-Led - Secure Accommodation	It is estimated that during 2018/19 there will be 0.08 FTE secure (welfare) placements and 0.66 FTE secure (justice) placements. The budget allowed for 1.40 FTE welfare and 1.10 FTE justice placements during the year. There are currently no children in a secure (welfare) placement and none in a secure (justice) placement resulting in a projected underspend of £0.443m.
(702)	Demand-Led - Semi-independent/Supported placements	The number of semi-independent and supported living placements is projected to be 28.60 FTE which is 8.50 FTE below the budgeted level. The average unit cost of these placements increased considerably last year but has now stabilised in line with the budgeted level. The lower forecast number of placements results in the underspend of £0.702m.
(855)	Demand-Led - In-House Fostering	As at the 31 st December 2018 there were 138 children placed with 'in-house' foster carers and 148.68 FTE projected for the year. The budget, based on an increasing trend over the last few years and the drive to increase recruitment of in-house carers was set at 171.60 FTE placements. This has resulted in the current projected underspend of £0.855m.
194	Demand-Led - Family & Friends placements, Child Arrangement Orders and Special Guardianship Orders	The budget allows for 314.40 FTE placements of these types. It is currently anticipated that there will be 322.43 FTE children in these placements during 2018/19 and this results in the overspend of £0.194m.
223	Demand-Led - Care Leavers	The projected number of care leaver placements in 2018/19 is 129.17 FTE. The budget allows for 114.40 FTE placements. The change in responsibilities for local authorities has seen a growth in the number of care leavers receiving financial support and has resulted in the overspend of £0.223m. This also impacts on associated Council Tax discounts.
56	Demand-Led Unaccompanied Asylum Seeking Children (UASC) Grant	Numbers of UASC children have increased considerably in the last few months. The costs of looking after these children is funded by a grant from the Home Office, however the increase in the number of asylum seekers has required additional staffing and there has been an increase in other, non-accommodation costs resulting in the overspend of £0.056m.
(30)	Legal Fees	The projected underspend of £0.030m at Month 9 is based on current spend/commitments and accounts for the fact that activity and associated spend are down significantly on the same period in 2017/18. For 2018/19 the Special Assessment budgets (Medical, Psychological etc.) have been transferred to the Clermont Service and will be managed there. Accordingly, the overspend is mostly attributable to Legal, Court and Counsel fees.

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Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
72	Adoption Payments	The overspend in Adoption Payments is made up of two elements. An underspend of £0.008m in Adoption Allowances combined with a projected overspend of £0.080m against the Interagency Adoption budget.
(211)	Social Work Team (Pods)	The £0.211m forecast underspend accounts for current vacancies and assumed future staff turnover. Recruitment to a number of newly qualified Social Workers in September 2018 is accounted for within the forecast as well as new posts being replaced on the basis of “one in one out” of the Social Work Establishment rather than in advance of turnover.
(206)	Adolescent Service	Late filling of vacant posts and staff turnover following service restructure. Sessional spend on Education Advisory Services has not materialised to the levels anticipated.
(173)	Preventive	Despite significant costs from families with no recourse to public funds, there have been reductions in spending on agency and sessional workers, rent and deposits, payments to relatives and assessment and treatments resulting in an overall underspend of £0.173m.
(90)	Contact Service	At Month 9 two Maternity Leave and four vacant posts are reported. Additional scrutiny has been applied to better manage the use of sessional contact staff.
(89)	Specialist Assessment and Domestic Violence Service	Late take up of Psychology posts in the service. Underspend on Clinical/Medical assessments as well as sessional staff following the service restructure.
(146)	Other	
Quality Assurance & Performance		
(26)	Other	

Health & Adult Social Care (HASC)

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Forecast Variance Month 7 £'000	Service	2018/19 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %	2018/19 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
1,021	Adult Social Care	32,555	33,576	1,021	3.1%	2,130	652	1,478
(89)	Integrated Commissioning	6,375	6,283	(92)	-1.4%	120	120	0
1,130	S75 Sussex Partnership Foundation Trust (SPFT)	13,991	15,091	1,100	7.9%	340	340	0
49	Public Health	948	948	0	0.0%	826	826	0
2,111	Total Health & Adult Social Care	53,869	55,898	2,029	3.8%	3,416	1,938	1,478
(153)	Further Financial Recovery Measures (see below)	-	0	0	-	-	-	-
1,958	Residual Risk After Financial Recovery Measures	53,869	55,898	2,029	3.8%	3,416	1,938	1,478

Explanation of Key Variances

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
1,411	Demand-Led Community Care - Physical & Sensory Support	<p>There are increasing numbers of 'new' older people being discharged from hospital requiring social care services for the first time, as well as increased community demand. This additional financial pressure is being partly met by the Adult Care Support Grant, Winter Pressure funding and Improved Better Care fund for 2018/19.</p> <p>The residential and nursing unit cost pressure for 18-64s is due to 47 placements since January 2018 which were on average 56% over the budgeted unit cost. Supply is now being actively managed to improve price competition.</p> <p>For the 65+ age band, the residential and nursing pressure is due to increasing client numbers.</p> <p>There has been a significant reduction savings from Continuing Health Care contributions over the last 2 financial years where in 2016/17 £0.602m was achieved (26 clients at £564</p>

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Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
		per week on average) but this reduced to £0.174m in 2017/18 and £0.316m in 2018/19 to date (18 clients at £491 per week).
34	Demand-Led Community Care - Substance Misuse	There are relatively small numbers of clients within this service and this is in line with the expected demand. The average unit cost is higher than the budgeted unit cost resulting in the overspend of £0.034m.
159	In house provision	The saving of £0.326m set against in house provision (home care and residential) has been put at risk subject to further review. This is offset with temporary savings elsewhere in the service.
(588)	Assessment teams	This is due to a number of temporary vacancies across the Assessment teams.
5	Other	
Integrated Commissioning		
(67)	Contracts	In-year underspends have been identified as a result of contract pricing management.
(26)	Other	
S75 Sussex Partnership Foundation Trust (SPFT)		
189	Demand-Led - Memory Cognition Support	The unit costs are higher than had been anticipated resulting in the overspend projection of £0.189m. This is due to a current lack of affordable residential and nursing home placements within the city. The forecast number of residential & nursing placements is 298 WTE which is less than the budgeted level of 303 WTE placements. However, the average unit cost of residential placements is higher than the budgeted level at £450 per week (£24 per week above budget). The combination of the number of adults placed being 5 WTE less than the budgeted level and the increased unit costs result in the overspend of £0.252m (before applying the agreed risk-share with Sussex Partnership Foundation Trust).
945	Demand-Led - Mental Health Support	The average unit costs are higher than budgeted and this results in the overspend projection of £0.945m. There is an increasing need and complexity within this client group and the forecast number of residential & nursing placements is 148 WTE, which is above the budgeted level of 131 WTE placements. The average unit cost of residential placements is also higher than the budgeted level at £751 per week (£68 per week above budget). The combination of the number of adults placed being 17 WTE more than the budgeted level and the increased unit costs result in the overspend of £1.150m (before applying the agreed risk-share with Sussex Partnership Foundation Trust).

Economy, Environment & Culture

Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2018/19 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %	2018/19 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
(871)	Transport	1,856	532	(1,324)	-71.3%	1,243	1,099	69
1,334	City Environmental Management	28,511	30,272	1,761	6.2%	350	100	250
(3)	City Development & Regeneration	2,573	2,418	(155)	-6.0%	221	221	0
(189)	Culture, Tourism & Sport	1,528	1,300	(228)	-14.9%	282	282	0
330	Property	(1,180)	(1,211)	(31)	-2.6%	243	178	65
601	Total Economy, Environment & Culture	33,288	33,311	23	0.1%	2,339	1,880	384

Explanation of Key Variances

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
(1,233)	Parking Services	<p>An underspend on salaries of £0.325m due to time taken to recruit following the Parking Services restructure which started on 1st April 2018 and associated vacancy controls. Some key roles have been covered by agency staff to safeguard income and also some previous secondment roles have now been reimbursed from external sources. The corporate vacancy controls and delays to recruiting to income generating roles have had a knock-on effect in reducing the amount of potential PCN income received.</p> <p>There is an over-achievement of penalty charge notice (PCN) income of £1.197m for bus lane enforcement following the installation of the new CCTV cameras as expected. After an initial increase, the PCN's issued are declining as compliance improves and this over-achievement takes into account a 12 month forecast for 2018/19.</p> <p>Pay & display income is forecast to overachieve by £0.592m primarily due to new parking zones introduced in 2017/18.</p> <p>Essential maintenance requirements have been identified in a number of off-street car parks which has resulted in a forecast overspend of £0.387m. This is less than anticipated due to significant deferral of expenditure.</p> <p>Other net variances total an overspend of £0.494m. This includes additional CCTV camera</p>

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Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
		<p>maintenance costs and the purchase of new vehicles for the maintenance teams.</p> <p>Parking income is monitored on a monthly basis as there are a number of variable factors that can impact on parking activity. Minor variations in demand can result in significant financial implications. The current forecast variance represents 3.77% of the parking income budget. The ongoing increase in income, net of additional administrative and enforcement costs, has been incorporated in the development of the 2019/20 budget proposals.</p>
(150)	Concessionary Fares	The concessionary bus fares budget is forecast to underspend by £0.150m due to lower than anticipated reimbursements to bus operators.
206	Transport Projects and Engineering	<p>The Bus Shelter advertising income shortfall of £0.025m is due to the tender for bus shelter advertising being delayed. Groundworks costs forecast of £0.044m is associated with new contractual arrangements.</p> <p>Public Transport operating costs are forecast to exceed budget by £0.152m.</p>
(147)	Other Variances	
City Environmental Management		
980	City Clean Operations	<p>An overspend of £0.384m on salaries due to high demand during the summer season because of the heatwave, outdoor events such as Pride, higher sickness levels and additional weekend working in communal bin areas</p> <p>There is a forecast overspend of £0.152m for the commercial waste service and in addition the budgeted surplus of £0.325m is not expected to be met in 2018/19.</p> <p>There is also a forecast overspend of £0.095m on vehicle hire.</p>
120	Strategy & Projects	<p>Includes savings at risk of £0.075m due to delayed implementation of introduction of charging at 12 public convenience sites approved at October 2018 Policy, Resources & Growth committee.</p> <p>There is also a forecast underachievement of textiles income of £0.031m.</p>
734	Fleet & Maintenance	<p>External and internal vehicle maintenance income is underachieving by £0.370m and £0.090m respectively due to delayed commencement of the service and difficulties with recruiting workshop fitters.</p> <p>An underspend of £0.177m on staff costs is offset by agency and non-contractual overtime costs of £0.172m.</p> <p>An underspend of £0.396m on unsupported borrowing repayments partly offsets overspends of £0.729m on vehicle costs such as repairs & maintenance, contract hire and fuel.</p> <p>There is also an overachievement of income from vehicle sales of £0.058m.</p>

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Key Variances		
£'000	Service Area	Variance or Financial Recovery Measure Description
(73)	Other Variances	
City Development & Regeneration		
(155)	Other Variances	
Culture, Tourism & Sport		
(170)	Royal Pavilion & Museums	Reduction in Royal Pavilion and Museums Business Rates of £0.170m following a successful rating appeal.
(58)	Other Variances	
Property		
110	Rents	There is a significant improvement in the forecast of expected rental income mainly associated with the transfer of the management contract to GVA, which will also reduce overall management costs of the Contracted Property Portfolio. There is also additional rental income from the recent purchase of Phoenix House. There are some additional improvements at New England House and for the in-house Property Portfolio. Property Services are also currently looking to dispose of some of the less profitable premises and reinvest for greater gain but this project has caused some short term income loss within the Corporate Landlord budget for 2018/19 plus some vacant properties are currently awaiting renovation and redevelopment. In addition, there are some pressures from business rate revaluations leading to increased bills.
(141)	Property Services	There is a predicted underspend on Corporate Landlord utilities costs due to the mild weather and a delayed spend in planned maintenance budgets. However, there is still a large expected pressure of around £0.350m relating to the high demand for additional security provision. The service intends to reduce this pressure by the investment of capital funding and implementation of measures that will reduce the revenue spend. Due to planning delays and resourcing issues within the Technical Services Team this work will not take place within the current financial year. The budget holder is also monitoring Reactive Maintenance closely and reducing the spend on non-emergency work as far as possible.

Neighbourhood, Communities & Housing

Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2018/19 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %	2018/19 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
1,100	Housing General Fund	4,810	5,710	900	18.7%	364	186	178
(50)	Libraries	4,754	4,704	(50)	-1.1%	85	50	35
(70)	Communities, Equalities & Third Sector	3,154	3,084	(70)	-2.2%	35	35	0
(200)	Safer Communities	2,644	2,444	(200)	-7.6%	169	129	40
0	Digital First	0	0	0	0.0%	0	0	0
780	Total Neighbourhood, Communities & Housing	15,362	15,942	580	7.9%	653	400	253
(1,100)	Further Financial Recovery Measures (see below)	-	(900)	(900)	-	-	-	-
(320)	Residual Risk After Financial Recovery Measures	15,362	15,042	(320)	-2.1%	653	400	253

Explanation of Key Variances

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
Further Directorate Financial Recovery Measures		
(900)	Further Financial Recovery Measures projection	Housing General Fund services have a challenging savings target which is only partially met and a forecast overspend in Temporary Accommodation. There are a range of measures being put in place in Temporary Accommodation to deliver a balanced budget. If these measures are unsuccessful, the Flexible Homelessness Support Grant can be used, as a last resort, to mitigate any final in-year overspend.
Housing General Fund		
250	Housing General Fund savings	There are £0.250m of savings required of the Housing General Fund (some from 2017/18) to be identified. There is further work underway to deliver more savings in-year. If these measures are unsuccessful, the Flexible Homelessness Support Grant can be used, as a last resort, to mitigate any final in-year overspend as mentioned in the financial recovery measures.

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Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
550	Temporary Accommodation	The forecast overspend is substantially a result of higher than budgeted volumes and costs of temporary accommodation due to the continuing local pressures and bedding in of the increased statutory requirements. The number of households in temporary accommodation has not increased but it has not decreased as much as modelled in the budget. The service continues to work to reduce the volume of households in temporary accommodation by focusing resources on earlier prevention of homelessness.
150	Seaside Homes	There is a forecast overspend driven substantially by insurance costs which have in the past been covered by underspends on voids and maintenance budgets.
(50)	Travellers	There is a forecast underspend on travellers sites supplies and services.
Libraries		
(50)	Staffing	There is a forecast underspend against the staffing budget.
Communities, Equalities & Third Sector		
(30)	Supplies & Services	Minor Variances.
(40)	Staffing	Minor Variances.
Safer Communities		
(200)	Staffing	Net underspend forecast across Safer Communities, mainly as a result of the summer start date for Field Officers and staffing costs being less than originally budgeted.

Finance & Resources

Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2018/19 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %	2018/19 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
1	Finance	4,932	4,851	(81)	-1.6%	137	137	0
(243)	Housing Benefit Subsidy	(901)	(1,144)	(243)	-27.0%	0	0	0
0	HR & Organisational Development	806	806	0	0.0%	25	25	0
1,093	IT&D	2,270	3,363	1,093	48.1%	62	0	62
0	Business Operations	(178)	(178)	0	0.0%	0	0	0
(98)	Contribution to Orbis	13,752	13,660	(92)	-0.7%	681	681	0
753	Total Finance & Resources	20,681	21,358	677	3.3%	905	843	62
(925)	Further Financial Recovery Measures (see below)	-	(925)	(925)	-	-	-	-
(172)	Residual Risk After Financial Recovery Measures	20,681	20,433	(248)	-1.2%	905	843	62

Explanation of Key Variances

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
Further Directorate Financial Recovery Measures		
(925)	IT&D Contracts	A funding plan has been developed to offset the pressure on IT&D contracts. This will be reviewed further, along with the pressure itself, but currently includes the use of £0.220m unallocated funding following the disaggregation of Orbis budgets - this has mostly arisen from planned savings for the Orbis partnership being higher than those originally budgeted for. In addition, it is intended to maximise the use of appropriate Modernisation Funding, other one-off and capital funding resources to mitigate the pressure by £0.705m.
Finance		
(81)	Revenues & Benefits	The main elements of this relate to a shortfall of £0.273m in court costs and bailiff income (resulting from staff vacancies). This is being offset by additional grant income of £0.096m, underspends in supplies and services of £0.121m (mainly reduced court costs

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Key Variances		
£'000	Service Area	Variance or Financial Recovery Measure Description
		expenditure); staff vacancies £0.105m and income from deminimis asset sales of £0.032m.
Housing Benefit Subsidy		
(243)	HB Subsidy	There is a forecast surplus of £0.136m on the recovery of overpaid council tax benefits which is unchanged from Month 7. The forecast on the main subsidy budgets is also unchanged from Month 7 and indicates a surplus of £0.107m. Within this, the net position on the recovery of overpayments is forecast to be £0.301m better than budget and this is partially offset by additional costs of £0.186m in respect of a particular benefit type for vulnerable tenants which is not fully subsidised by the DWP. There are other minor adverse variances of £0.008m.
IT&D		
1,093	IT&D Contracts	At Month 9, IT&D are still expecting a net pressure of £1.093m due to budget pressures in some areas, particularly IT&D contracts (£1.076m). The service is working to identify funding (see above) to minimise these pressures including appropriate use of ICT Reserve and capitalisation of legitimate costs. It is also working to identify contract savings due to the Data Centre.
F&R Contribution to ORBIS		
(92)	F&R Contribution to ORBIS	The contribution to ORBIS from BHCC is expected to be approximately 21% of the final cost of the partnership. Latest Orbis projections suggest an underspend of £0.870m mainly due to staffing underspends and lower than expected pension costs. This equates to a reduction in contribution from BHCC of £0.188m, however it is planned to carry forward £0.096m of this to support IT&D projects in 2019/20. This will be included as a carry forward request in the outturn report when final figures are known.

Strategy, Governance & Law

Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2018/19 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %	2018/19 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
0	Corporate Policy	740	717	(23)	-3.1%	20	20	0
(15)	Legal Services	1,366	1,351	(15)	-1.1%	59	59	0
(7)	Democratic & Civic Office Services	1,739	1,739	0	0.0%	32	32	0
43	Life Events	(22)	(10)	12	54.5%	20	20	0
(10)	Performance, Improvement & Programmes	671	661	(10)	-1.5%	48	48	0
(26)	Communications	679	631	(48)	-7.1%	46	46	0
(15)	Total Strategy, Governance & Law	5,173	5,089	(84)	-1.6%	225	225	0

Explanation of Key Variances

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
Corporate Policy		
(23)	Chief Executive	Expected underspend in corporate training costs.
Legal Services		
(15)	Legal Services	Minor income overachievements.
Life Events		
12	Life Events	<p>The service is now forecasting an overspend of £0.012m compared to an overspend of £0.006m last month.</p> <p>There have been further reductions in staffing costs across the service which now amounts to £0.106m, but this is offset however by the pressure of £0.085m expected from the Coroners' pay review.</p> <p>The Land Charges income forecast, is still forecasting a £0.051m surplus, mainly due to an increase in demand for searches. Additionally the service has received £0.042m relating to new burdens funding.</p> <p>Elsewhere, the Registrar's service expects an £0.062m shortfall of income, mainly from reduced nationality checking fees, and there is an expected income shortfall of £0.080m</p>

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Key Variances		
£'000	Service Area	Variance or Financial Recovery Measure Description
		across the Bereavement Service which reports business levels to be lower than budgeted. However, Elections are expecting an underspend of £0.021m this year in Electoral Registration costs. Other variances account for a net pressure of £0.005m.
Performance, Improvement & Programmes		
(10)	Performance Improvement & Programmes	Management of vacancies.
Communications		
(48)	Communications	There are expected net underspends from staffing costs of approximately £0.030m. There are further underspends in supplies and services costs of £0.018m, and previous cost pressures within the Graphic Design Team have been addressed.

Corporate Budgets

Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2018/19 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %	2018/19 Savings Proposed £'000	Savings Achieved/Anticipated £'000	Savings At Risk £'000
0	Bulk Insurance Premia	3,133	3,133	0	0.0%	0	0	0
(255)	Capital Financing Costs	6,998	6,743	(255)	-3.6%	0	0	0
(1)	Levies & Precepts	201	200	(1)	-0.5%	0	0	0
(147)	Unallocated Contingency & Risk Provisions	156	9	(147)	-94.2%	0	0	0
(239)	Unringfenced Grants	(17,105)	(17,344)	(239)	-1.4%	0	0	0
413	Other Corporate Items	4,400	4,813	413	9.4%	525	25	500
(229)	Total Corporately-held Budgets	(2,217)	(2,446)	(229)	-10.3%	525	25	500

Explanation of Key Variances

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
Capital Financing Costs		
(225)	Investment Income	Larger than anticipated cash balances.
(65)	Recharges to Services	Increase in recharges to services in respect of unsupported borrowing undertaken.
35	Capital financing costs	Pressure in relation to one off costs associated with debt restructure of RBS LOBO loans. However, this restructuring will provide annual savings from 2019/20 onwards.
Levies & Precepts		
(1)	Levies & precepts	Minor variances.
Unallocated Contingency & Risk Provisions		
(147)	Contingency	£0.150m was held in contingency for a planning appeal - however a proportion of this was funded from directorate budgets in 2017/18 and only £0.005m spent in 2018/19.
Unringfenced Grants		
(21)	Department of Health - Local Reform and Community Voice grant	Allocation announced in July 2018 was higher than budgeted.

Appendix 4 – Revenue Budget Performance

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
(13)	Department for Education - Extended rights for home to school transport	Additional grant allocation for Extended Rights for Home to School Transport announced in August 2018.
(205)	S31 grant compensation for the small business rates relief threshold	Estimated additional funding for 2018/19.
Other Corporate Items		
(56)	Corporate Pension Costs	On corporate pension costs there is a £0.041m underspend relating to overpayments identified in respect of 2017/18 and £0.015m in respect of an in-year reduction.
(160)	Carbon Reduction Commitment	This reflects the latest estimate of CRC credits that are required to be purchased in 2018/19 taking into account the pre-purchased credits brought forward from 2017/18.
500	Procurement and contract management savings	This reflects allocation of the corporately-held procurement savings target across all services in respect of cost reductions achieved through improved contract management, savings on re-procurements and lower than anticipated costs of planned new procurements. Spending areas include agency staffing, external advisory commissions, and various supplies and services contracts.
129	Admin savings	Represents allocation of the corporately-held savings target across all directorates to reflect current recruitment controls which are prioritised on vacancy management of administrative and support roles rather than front-line or customer facing roles.

Housing Revenue Account (HRA)

Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2018/19 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %	2018/19 Savings Proposed £'000	Savings Achieved/Anticipated £'000	Savings At Risk £'000
(140)	Capital Financing	32,176	32,036	(140)	-0.4%	0	0	0
(20)	Strategic Director HRA	3,636	3,516	(120)	-3.3%	105	105	0
(60)	Head of City Development & Regeneration	412	332	(80)	-19.4%	0	0	0
(50)	Housing Strategy	762	702	(60)	-7.9%	0	0	0
(130)	Income Involvement Improvement	(45,990)	(46,140)	(150)	-0.3%	0	0	0
(100)	Property & Investment	7,050	6,700	(350)	-5.0%	550	550	0
0	Tenancy Services	1,954	1,954	0	0.0%	0	0	0
(500)	Total Housing Revenue Account	0	(900)	(900)	0.0%	655	655	0

Explanation of Key Variances

Key Variances £'000	Service Area	Variance Description
Capital Financing		
(140)	Capital Financing	Significant reprofiling of HRA capital expenditure from 2017/18 into 2018/19 has impacted on the timing of borrowing required to fund the expenditure. This has resulted in lower interest charges being incurred during 2018/19 compared to the original budget forecast.
Strategic Director HRA		
(80)	Employees costs	Net reduction in staff costs due to recent service redesign in Housing and forecast underspend against staff training budget.
(40)	Supplies & Services	Underspend against legal fees.
Head of City Development & Regeneration		
(80)	Employees costs	Staff vacancies and capitalisation of salaries are forecast to be higher than originally budgeted.
Housing Strategy		
(60)	Rents & Service Charges	Projected income is slightly more than budget assumptions for Temporary

Appendix 4 – Revenue Budget Performance

Key Variances £'000	Service Area	Variance Description
		Accommodation.
Income Involvement Improvement		
(130)	Rents & Service Charges	Projected income is slightly more than budget assumptions.
(20)	Employees costs	
Property & Investment		
(100)	Employees costs	Forecast underspend due to staff vacancies and mobilisation of resources identified to support forthcoming costs aligned to consideration of options for future delivery of the repairs & improvement service.
(250)	Responsive Repairs	This underspend relates to a reduction in responsive repairs expenditure due to the increased capital investment in council dwellings over recent years as well as reducing stock numbers from Right to Buy sales. The clement weather has also been a contributing factor to a reduction in job requests. With regards to the job requests received, latest performance data shows that 97% of appointments were kept and routine repairs took an average of 14 days to complete.

Appendix 4 – Revenue Budget Performance

Dedicated Schools Grant (DSG)

Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2018/19 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
0	Individual Schools Budget (ISB)	125,904	125,904	0	0.0%
(391)	Early Years Block (excluding delegated to Schools) <i>(This includes Private Voluntary & Independent (PVI) Early Years 3 & 4 year old funding for the 15 hours free entitlement to early years education)</i>	13,230	12,884	(346)	-2.6%
87	High Needs Block (excluding delegated to Schools)	19,957	19,382	(575)	-2.9%
69	Exceptions and Growth Fund	4,016	4,072	56	1.4%
0	Grant Income	(162,906)	(162,906)	0	0.0%
(235)	Total Dedicated Schools Grant (DSG)	201	(664)	(865)	-430.3%

Explanation of Key Variances

Key Variances £'000	Service Area	Variance Description
Early Years Block (including delegated to Schools)		
52	Additional Support funding for 2, 3 & 4 year olds	Significant increase in the number of children receiving additional support funding and the impact of increased free entitlement available to working parents from September 2017.
400	Universal early years free entitlement for 2, 3 and 4 year olds	Forecast based on summer and autumn term take-up and budgeted level of provision for the spring term.
(800)	Extended hours early years entitlement for working parents	Increase in DfE funding based on January 2018 census. This will be subject to a retrospective downward adjustment in 2019/20 if actual take-up is below the January 2019 snapshot.
2	Other	Balance of variances on the other cost centres.
High Needs Block (excluding delegated to Schools)		
68	Inclusion Support Service	Vacancy control and plans to move the service to operate on a part traded basis in 2019/20.

Appendix 4 – Revenue Budget Performance

Key Variances £'000	Service Area	Variance Description
125	High Needs top-up for mainstream schools	Additional top-up funding agreed at case reviews for pupils with high needs. Growth in top-up funding estimated at £0.300m in 2018/19.
120	High Needs top-up for Special schools	Additional support packages for several pupils to avoid more expensive agency placements and special schools numbers above commissioned places.
(56)	Educational agency placements and other external high needs provision	Special schools are above capacity, largely due to upward pressure from mainstream settings and this is having knock-on implications for out of city placements.
109	Children with Medical Needs	Increased number of children with medical needs and private hospital charges.
(17)	Other	Balance of variances on other cost centres.
(384)	Unallocated balance of carry forward from 2017/18 DSG	Balance of funding available following retrospective adjustment made to the 2017/18 DSG by DfE in July 2018.
(540)	Additional DfE High Needs Block allocation in December 2018	As per the government announcement that followed the Local Government Finance Settlement.
Exceptions and Growth Fund		
36	Historic pension costs	Historic pension liabilities.
20	Other	Balance of variances on other cost centres.

